

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 5th October 2023 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	Public Open Session 0 Attendance	
1080	<p>Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr Stuart McLean Cllr Andy Turner Cllr Colin Taylor</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies Cllr Dave Adams</p>	
1081	<p>Declarations of Interest & Grants for Dispensation</p> <p>None</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1st Woodcutt Scouts</p>	
1082	<p>Matters arising from the last F&GP Parish Council Meeting held 7th September 2023.</p> <p>The County’s SID Team have agreed to trial a solar site with the use of a Vario speed indicator device in order to establish how it works, ease of maintenance and improved battery life – meeting with the team on 18th October 2023 @ Parish Office. Cllr Turner and Clerk to attend.</p>	AT/Clerk
1083	<p>Play Area Matters & Reports</p> <p>The weekly on-sight play area inspections continue to be carried out during the Spring & Summer months by Cllr McLean. Members noted a low level incident reported regarding attempted fire in the Skate-park shelter, no damage as the incident was interrupted by a passer-by.</p> <p>In response, Cllr Turner referenced Crime Commissioner’s grant opportunity of up to £5,000.00 to support young people by providing activities.</p>	AT

	<p>There were no other items to report in addition to those previously identified. Clerk to contact local contractor Lee Neville to quote for items below:</p> <ul style="list-style-type: none"> • 3 upright palings missing from lower end fence. • Bench – centre plank missing • Junior multi play – plank rotting • 2 further palings missing from goal end fence. 	<p>Clerk</p>
<p>1084</p>	<p>Sports Association Matters</p> <p>The Clerk reported that a second reminder had been sent to the Cricket Club to remove their equipment from the boiler room and shower room. It was noted that the Scouts'/Community BBQ had been left uncleaned following the last match of the season by the Cricket Club.</p> <p>Clerk requested a policy of 'leave as you find' ensuring clubs that use it always clean it afterwards.</p> <p>Cllr Turner confirmed registration on the Government Contract Finder.</p>	<p>Clerk</p>
<p>1085</p>	<p>Sports Facilities Matters & Recreation Ground</p> <p>Ventilation & Insulation</p> <p>The walls in the pavilion are showing significant signs of damp and mould which has been caused by the lack of a ventilation system in the changing rooms & lack of insulation in the Penny Tap's cold cellar.</p> <p>Each week, mould is removed from the changing rooms (both home and away) and the walls adjacent to the cellar (ref's changing room). Mould is a constant issue in the cellar itself and the bar/kitchen area.</p> <p>Action to be taken:</p> <ul style="list-style-type: none"> • The Parish Council will establish the cost of reinstating the changing room ventilation system. • The Penny Tap have confirmed that they will establish the best method for insulating the cellar to improve conditions and prevent long term damage to the building. <p>Heat Pump Update</p> <p>Clerk to send a copy of the original quote from local contractor for Pavilion in order to finalise specification to JR.</p> <p>Clerk to instruct local contractor to commence the installation of the heat pump to the Parish Office.</p> <p>Tree Work @ Village Hall/Laurel-bank/Pantiles</p> <p>Clerk notified neighbouring properties of the PC's intention to reduce the height of the Parish Council owned vegetation to reduce debris and maximise energy. Correspondence was received by both properties acknowledging work to which both raised personal concerns.</p> <p>Site visits to be arranged within the next month by Councillors and tree specialist/contractors.</p>	<p>Clerk/DA</p> <p>Clerk/SM</p> <p>Clerk/JR</p> <p>SM/JR/Clerk</p>

	<p>General matters</p> <p>The guttering on the cricket side of the pavilion needs to be repaired. SM will attend the pavilion and clear the gutters on the village hall in the coming weeks.</p> <p>A small tree has fallen in high winds and is resting on the green shed – Clerk to arrange removal.</p> <p>The pavilion’s fire alarm tripped during this week’s storms – SMC & DA attended and reset both alarm and electric power sockets.</p> <p>Clerk to contact SSE regarding the following:</p> <ul style="list-style-type: none"> • Electricity contracts ending in February 2024 – attain renewal quotes. • FTI export tariffs (contact OVO) • Organise technical support for extra fuse 	<p>SM</p> <p>Clerk</p> <p>Clerk</p>
<p>1086</p>	<p>Village Hall Matters</p> <p>Members discussed the current annual insurance arrangements for the Village Hall. It was confirmed that the new solar panels are insured on the Parish Council’s policy with a need to incorporate building insurance of the Village Hall. Matters relating to solar energy and building to be discussed with the VH Committee as part of the lease preparation. Clerk & Cllr Taylor to liaise.</p> <p>Members noted a request to change the current gas cooker to a fully electrical – in view of the VH being an Emergency Planning location it would be sensible to keep dual fuel cooker.</p> <p>Clerk confirmed that the Village Hall refurbishment project balance is £112.60</p>	<p>CT/Clerk</p>
<p>1087</p>	<p>Allotments</p> <p>Clerk to meet Allotment Association Committee members on 9th October in order to discuss temporary management of Common Road.</p>	<p>Clerk</p>
<p>1088</p>	<p>Correspondence</p> <p>1st Woodcutt Scouts’ Bonfire Spectacular to be held on 4th November – request to use the Dorset County land for car parking – Cllr Meaden to arrange grass cutting and liaison with DC.</p> <p>Clerk to find a volunteer to move the Post Office Lane dog bin down to the collection point each week.</p>	<p>Clerk</p>
<p>1089</p>	<p>Financial Matters & Expenditure</p> <p>The RFO circulated to members prior to the meeting a report on finances to 7th September 2023. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny.</p> <p>Members reviewed half year spend against budget.</p> <p>Members prepared initial budget preparations for 2024/25.</p> <p>Members resolved unanimously to donate £200.00 to Dorset Artsreach.</p>	

	Clerk to administrate payments, 1 st Scrutineer Cllr S Meaden 1 st Cllr A Turner & 2 nd Cllr C Taylor to authorise payments.	
--	---	--

Meeting Closed 9.15pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 26th October 2023

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 5th October 2023

Date Description Receipts payment

05/10/2023	Dorset Council Rent	SO	484.00
05/10/2023	C Nicholson (September Salary Payment)	On-line	1,001.90
05/10/2023	Nest Pension contributions	On-line	73.06
05/10/2023	C Nicholson Smarty Card Reimbursement	On-line	20.00
05/10/2023	Gallagher Insurance Annual Insurance premium (526827341)	On-line	3,261.84
05/10/2023	Landscapes (Village Hall Refurbishment Project)	On-line	5,962.00
05/10/2023	Dave Adams (mower fuel)	On-line	19.70
05/10/2023	Dorset Council Allotments 23/24	On-line	785.00
	October Total		11,607.50

To be submitted by the Clerk on Friday 6th October 2023.

Scrutineer – Cllr Simon Meaden

1st On-line authorisation Cllr Turner

2nd On-line authorisation Cllr Taylor

Scrutineer.....Date.....